



# Lodge Election Procedures

MWB Paul Curran, MWB James Barrett, RWB Luis A. Baez, ACGL 7 June 2020.

## FINAL DRAFT

**Note:** Prior to opening elections, the WM will go over prerequisites, eligibility, exceptions, nominations, limitations and procedures in accordance with Lodge By Laws and the ACGL Code, sections 2.21 through 2.29.

### Lodge Election Procedures

**“Worshipful Master (WM) or Preceding Officer”**

- 1. Brother Secretary conduct a roll call.**
- 2. WM appoints a teller committee of 3 Brothers who are not nominees. “Skip the following (\*) when using ADoodle.org for voting during Lodge Elections”**
  - Appointed Brothers \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ as the Teller Committee members.**
  - \*Informs the teller committee of their duties: Ensure there are sufficient blank ballots. Count ballots once collected to ensure there are same number of ballots as voting members present. Count the completed ballots and reports to the WM. Destroys the completed ballots at the end of each vote, if ballots are used.**
- 3. Brother Secretary, do you have any Brother(s) who sent their written intentions to run for office if nominated?**

**4. Has any Brother been informed by any Brother that he wishes to serve as an elected officer?**

**5. Open Elections:**

- I now declare the elections of Lodge Officers for (Name of the Lodge): \_\_\_\_\_, Lodge No. \_\_\_\_\_ open for the ensuing Masonic year.
- WM makes a motion that if there is only one nomination for any elected position, Brother Secretary will cast one unanimous ballot for the nominee.
- A second and simple majority vote for the motion will be required of all members present.
- Lodge Secretary will read the names (in alphabetical order) of every Brother in the Lodge eligible for Master. (Master should also enquire if they are willing to serve if the Brother states that he will run).

**There are no nominations for Master; it was taken care of by the roll call of those eligible for Master. If a Brother was left off the roll call he could inquire as to why and state his intentions of running or not, if it is found that he was eligible. Webtools should be tracking Members in a lodge and who have fulfilled the requirements to become Master of the Lodge.**

- **\*Using Adoodle.org the Teller Committee will make an announcement and start the balloting.**
- **\*Teller committee distributes the ballots.**

- **\*Tell the Brothers, when they are finished balloting to hold up their ballot in their hand and the teller committee will pick up their ballot.**
- **Teller committee counts the ballots & reports the results to the Worshipful Master. \*In Adoodle.org the results are shown.**
- **(WM) Announces! Brother \_\_\_\_\_, you have been elected to serve as WM for (Name of the Lodge):  
\_\_\_\_\_ Lodge No. \_\_\_\_\_ for the ensuing Masonic year.**
- **(WM) Brother Secretary make the appropriate note for the minutes.**
- **Election for the Worshipful Master is now completed.**

**\*\*\*Use the same format as above (3.) for elections for the Following officers:  
Senior Warden - Junior Warden – Secretary and Treasurer.**

**\*Note: If the Secretary is the current Secretary and running again unopposed the Master will have to cast the unanimous ballot.**

- 1. I will now open nominations for Senior Warden.**
- 2. Brother -----, if elected to serve this lodge for the ensuing Masonic year would you accept the position of Senior Warden? If yes ask if there are any other nominations, any other nominations, any other nominations. If not the WM now declares the nominations for Senior Warden closed. If**

**there is only one Brother the Secretary casts the only ballot if more than one it goes to Teller Committee.**

**The above is done for each position, but see note on Secretary.**

**6. Closing Elections:**

**- \*Master to Teller Committee members, thank you for your assistance, you are now dismissed.**

**7. I now declare the Elections for (Name of the Lodge):**

**\_\_\_\_\_ , Lodge No.  
\_\_\_\_\_ for the ensuing Masonic year closed.**

**8. Brother Secretary, please provide elections proceeding results to the ACGL.**